This Personal Information Collection Statement is provided under the Privacy and Responsible Information Sharing Act 2024 (WA). It explains how the City of Karratha collects, uses and manages personal information provided through the Annual Community Survey.

The City is conducting the Annual Community Survey to understand community views about City services, facilities, liveability and local priorities. Survey responses will be analysed and reported in an aggregated or de-identified form to support Council planning, decision-making and service improvement.

Participation in the survey is voluntary. The survey may ask you to provide demographic information and feedback about your experiences and opinions. You may choose not to answer any question unless it is required to progress through the survey. We encourage you not to provide unnecessary personal information like your name, phone number or home address when completing the survey.

You may also choose to enter the prize draw. If you enter, the City will collect your name, email address and/or phone number solely for the purpose of administering the prize draw and contacting prize winners. Providing this information is voluntary and is not required to complete the survey.

Where reasonably practicable, prize draw contact details will be collected and managed separately from survey responses. Personal information collected for the prize draw will not be used for marketing or any unrelated secondary purpose.

The survey is hosted and administered through SurveyMonkey, an third party service provider engaged by the City.. Information submitted through SurveyMonkey may be stored. processed or accessed outside Australia. SurveyMonkey is required to protect information in accordance with its contractual, privacy and security obligations. The City will not disclose your personal information to other third parties unless required or authorised by law.

Your information may be accessed by authorised City employees where access is required to administer the survey, analyse results or manage the prize draw.

Survey findings may be published; however, individuals will not be identified in published reports, presentations or communications. Any free-text comments used in reports or communications will be reviewed and identifying information removed where reasonably practicable.

Information provided to the City of Karratha may also be subject to the Freedom of Information Act 1992 (WA).

For more information about our privacy practices, please refer to the City's Privacy Policy and Privacy Statement.

☐ I acknowledge that I have read and understood this Collection Notice and consent to the City collecting, using and disclosing my personal information as outlined above.